

## MIKE Program

### Mural Project meeting minutes: 6/16/09

#### Attendance:

Cheryl Neal, Nick Hernandez, Annette Arnold, Robin Corbo, Deborah Schwisow, Jim Curtis

**New:** Nick Hernandez will be doing a photo documentary of the project over the next few months. R.A.C.C. has approved the mural, and awarded grant funds of 7,850.00

**Robin Corbo (lead artist)-** Took photos of youth at POIC to work on final touches of mural. Robin will pick up check from RACC. Grant funds are paid in 3 installments. Robin will provide all documentation to RACC and MIKE Program. The question has been asked of who will cover if Robin needs to be off on any of the projected dates. Robin has said she will look into this. It has been noted that if it is raining we will not paint on that day. If it only appears that it will rain, you are still to report to the site. Extra hands are needed for “sheer coat party” once art work has been completed to seal.

**Intern interviews:** Curt, Annette, and Joe Nunn to conduct interviews on site. Curt to set-up times for the interviews with youth, date to be set with interview panel. Robin asked that any youth that have rendering or drawing skills to be in touch with Robin sooner.

**Volunteers:** Robin to organize volunteers for work site. Any person who is noted to have interest in volunteering, Robin has asked that we send her the contact information and she will be in touch.

**Site work reviewed:** Reviewed contract to be in place with POIC and interns. DSI (Anette) will hold on to worksite intern files and logged hours. DSI and Curt to work on policy and procedure for site. Anette will hold on-site orientation, code of conduct, and policy and procedure on first day. Maximum hours for each intern will be 100 paid hours. Site supervisors noted: Curt, Robin, and Anette. Curt will be out the weekend of July 10-12. First week of orientation Anette will review rules and regulation, chain of command, and grievances forms. If site supervisor is having troubles with youth we are to contact POIC. Interns will need to have painter clothes, sun block, hats, and water on site. Time keepers clarified that DSI/MIKE Program will maintain records. Accident insurance reviewed. Anette will be out for the July 24-26 weekend, she will look to find a replacement for that weekend. Hours for the project: 10-4 with lunch breaks of 30 minutes.

#### July 6-7 prepping of walls: Help identified--

Curt and Anette will bring ladders. Chris to bring a pressure washer and help with prepping walls. Ida to help with cleaning and prepping walls. Jim and Peter Curtis—Curt to be site lead on July 6, 7 to help facilitate items needed to be completed. Scaffolding to be delivered on July 6<sup>th</sup>.

Supplies discussed that are still in need: review wish list

Help still needed on July 6-7 with prepping the walls, and setting up scaffolding

**Reviewed items still needing to be addresses:**

1. Art Easement from building owner—Anette to complete with owner Ed Collins.
2. Copyright images of mural—all photos printed of mural need to have the copyright noted to Robin Corbo. Nathan to edit images to have copyrights noted.
3. Media release—Curt to work on getting a media released for mural site
4. Paint and Supplies—Robin to order